

Tell us about your property! The more we know about the condition of your property the better able we'll be to represent you at your hearings. Please fill in one of these forms for every property you want us to protest for you. If you are unsure of any of the information, just leave the item blank.

1. Property address. \_\_\_\_\_  
1a. If you know the properties 12 digit account number, please include it here. \_\_\_\_\_

2. What do you feel is the current value of this property? \_\_\_\_\_

3. When did you purchase this property? \_\_\_\_\_  
3a. If you purchased the property in the last 3 years, how much did you pay for it? \_\_\_\_\_  
3b. What were the terms of this purchase? (i.e. conventional loan, FHA, VA, contract for deed, etc.) \_\_\_\_\_

4. What subdivision, if any, is this property in? \_\_\_\_\_

5. Does this property have an in-ground pool? \_\_\_\_\_  
5a. If yes, when was the pool installed? \_\_\_\_\_

6. Have you made any improvements recently that would have caused the value of this property to increase? (Such as putting in a pool, adding a room, etc.)

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7. Are you having any problems with this property that you feel decreases the value of your property? (Such as foundation cracking, roof needing replaced, etc. If you are experiencing any problems, any documentation you can provide us to substantiate the condition, such as repair estimates, engineers reports, or photographs, will be **very** helpful in getting you a reduction in the assessment.)

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8. Include here any other information you would like to share with us about the property that you feel would be helpful to us in our efforts to determine value. (Such as being in a flood zone, backing up to a rock quarry, having power lines in your backyard, etc.)

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9. **Rental properties.** If your property is a rental and you would like us to consider the income approach to value, please provide a copy of Schedule E from your previous years tax return. Keep in mind we will need this information to be renewed each year.